



Utah Historical Society

Title: Family Membership Activities Ambassador

Description:

The Utah Historical Society (UHS) is seeking a creative and collaborative Ambassador to help create activity packets for family members in UHS's membership program. These packets are designed for children (8+) and their families to enjoy at home, fostering a fun, independent, and lifelong connection to Utah history through self-directed learning. The Ambassador will play a key role in brainstorming, drafting, and testing hands-on activities that highlight UHS resources, encourage historical thinking, and make regional history highly accessible and engaging. This is an ideal entry-level opportunity for anyone interested in museum education, public programming, or history communication.

Reports to: Director of Education & Engagement

Skills and traits we are looking for:

- A strong interest in making history fun, accessible, and meaningful for younger audiences and families.
- Ability to design low-barrier, “hands-on and minds-on” activities rather than relying on heavy reading or formal lesson plans.
- Ability to write clear, simple, and engaging instructions tailored for an independent 8+ age group.
- Comfortable working with other team members, accepting constructive feedback, and participating in an iterative design process.
- Self-motivated with the ability to manage time effectively across flexible weekly hours.

Key Responsibilities:

- Collaborate with the Director of Education & Engagement and other team members to brainstorm, draft, and prototype engaging activity instructions that align with Utah history.
- Test activities to ensure they are simple enough for independent use by children, meet the “fun” requirement, *and* encourage free-choice learning.

- Research and integrate UHS library, collections, and digital resources into packet concepts to encourage lifelong learning and local exploration.
- Work alongside Education & Engagement staff, Membership & Development staff, and CCE graphic designers to help envision compelling layouts, ensure historical accuracy, and coordinate production of packet materials for timely deliveries.

Time Commitment: 10-12 hours per week, flexible per the Ambassador's needs and schedule. Position ends at the end of June 2027.

Salary: \$15/hr

Location: Hybrid (a mix of remote project work and in-office collaboration/resource review.

How to Apply: Please send your resume and cover letter expressing interest and qualifications to Brandi Burns, Director of Education & Engagement, bburns@utah.gov.

About Us: Founded in 1897, the Utah Historical Society works to foster curiosity about the past, inform the present, and strengthen our shared future. The agency continues to share the state's history through major initiatives including public history, women's history initiative, publications, library & collections, and the Museum of Utah. Learn more about our work at history.utah.gov and explore our [2023-2027 Strategic Plan](#).