



GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Lieutenant Governor*

Jill Remington Love  
*Executive Director*  
*Department of*  
*Heritage & Arts*



Kevin Fayles  
*Interim Director*

Chris Merritt  
*State Historic Preservation Officer*

## Utah Cultural Site Stewardship Grant Application

### General Information

- Does your organization meet the eligibility criteria for this funding?
- Applicant Organization
- Type of Organization (nonprofit, government agency, etc.)
- EIN
- Applicant Name
- Applicant phone number
- Applicant email
- Applicant mailing address

### Utah Cultural Site Stewardship (UCSS) Grant Project Description (Worth 60 points)

1. Describe your proposed UCSS project and how qualifying for this grant would enable you to conduct Cultural Site Stewardship training and recruiting. Your description should cover the who, what, when, where, why and how of your proposed project.
2. How does the proposed project work to support, attract and retain top quality site stewards and provide volunteers with resources needed for effective site stewarding?
3. What are your project's primary goals and objectives? What is the value that this project will provide to your community? Include in your answer how you will determine if your program's goals have been met and if value has been added.
4. Provide a month by month timeline that includes key actions that will be taken to insure the success of this project from beginning to completion. (This may simply be a bulleted list broken down by month of the project). Project must be completed by November 30, 2021.
5. Describe how the project will be promoted in your community, who you will target and how you will acknowledge SHPO and site stewardship in your promotion?
6. List all partners, participating organizations, or any key individuals involved in the project, and describe their roles. If you will be working with partners, please attach a written confirmation of partnership (this may be an email or document from the partner indicating that they understand their role and agree to be involved in the project).

### **Budget (Worth 40 points)**

#### INCOME (Project Revenue/Local Support)

- Projected program revenue
- Federal funds used to support this project
- State funds used to support this project
- Local municipality funds used to support this project
- Private donations
- Cash (organizational funds used to support this project)

#### EXPENDITURES

- Total project cost
- Amount of grant funds requested
- If providing local match (not required) please indicate the amount.
- Supplies and Materials: list the total amount of spend in this category for this grant. Include a brief description of the items that will be purchased.
- Professional Services: List the total amount of spend in this category for this grant. Include a brief description of the services that will be purchased.
- Advertising and Marketing: List the total amount you will spend in this category for this grant. Include a brief description of the items that will be purchased.
- Other: Please list the total amount of spend in this category for this grant. Please also include a brief description of the items that will be purchased.

If you have any questions, please contact Elizabeth Hora at [ehora@utah.gov](mailto:ehora@utah.gov) or Ian Wright at [iwright@utah.gov](mailto:iwright@utah.gov).